South County Sewer & Water Authority

(Serving the Townships of Brady, Pavilion & Schoolcraft, and the Villages of Schoolcraft and Vicksburg)
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DRAFT: submitted for approval on AUG 24 2021.

Authority Regular Meeting Minutes Tues. July 27th, 2021, 9:30 a.m. Pavilion Township Hall

The Regular Meeting was called to order at 9:29 a.m. by Board Chairman John Speeter (Pavilion Township Supervisor). In attendance were Vice Chairman-Alternate Randy Smith (Brady Township Supervisor), Secretary/Treasurer Don Ulsh (Schoolcraft Township Supervisor) and Trustee Carl Keller (Village of Vicksburg Trustee). Trustee Keith Gunnett (Village of Schoolcraft) and Vice Chairman Tracy Locey (Brady Township) were absent. Also present were SCSWA Administrator Cindy Chapman, Director Frank LaPierre, Attorney Rob Thall, and guests John Gisler (Kalamazoo County Commissioner) and Jim Mallery (Village of Vicksburg Manager arrived at 9:50 a.m.)

Review and Set Agenda -
Today's meeting agenda was presented for review. Motioned by Smith, seconded by Ulsh to accept the agenda as presented. **Motion carried; all Ayes.**

Review of Minutes-
The draft minutes of 6/22/21 were presented for review. Motioned by Ulsh, seconded by Speeter to approve the draft minutes as presented. **Motion carried; all Ayes.**

Hear those present:

- John Gisler shared on 3 topics relevant to the County. (i) County Commission will meet in a hybrid capacity (in-person/virtual) through the end of 2021. (ii) Reparations Task Force has been formed. (iii) Federal Regulations re: damage to roadways caused by beaver dams.

General Correspondence- No general correspondence at this time.

New Business- No new business at this time.

Active Projects-

- SWMI-1st- LaPierre noted, due to the absence of key Board members, SWMI-1st presentation has been postponed to the August 24th meeting.
- Village of Schoolcraft/US 131 Bus Corridor- SWMI-1st, together with LaPierre and Ulsh will visit business owners along the US 131 Corridor to determine their interest in a public sewer project. Feedback at this time has been very positive.
- Barton Lake Sewer update- Barton Lake Association will meet tonight to discuss/distribute and circulate an Advisory Petition to Lake property owners that will determine their interest in a proposed sewer project. Smith questioned the Village of Vicksburg's fee to Barton Lake residents to connect to the Village of Vicksburg's sewer system. Attorney Thall noted any fees imposed on

property owners must be related to expenses incurred by the Village in relation to the new connections flowing through their sewer system. Speeter asked Mallery to comment regarding the previously quoted $1400 fee to each REU. Mallery responded by saying the Village is conducting an independent cost analyze to determine the cost for new connections within and outside of the Village limits. Mallery also noted although he has property on Barton Lake and supports the sewer project, he is not a part of the Lake Association Board and is only acting on behalf of the Village.

- Capital Improvements- As per previous Board approval, the rehabilitation work of three manholes on Sprinkle Rd is now complete. The work on four manholes on E. Indian Lake Dr. is to begin this week. Air Release Valve replacements are yet to be scheduled with IAI.
- Portage Terrace Mobile Home Park- project pending at this time.
- Lake Pines- AE Development- project pending at this time.

Old Business-

- Ordinance/Articles Revisions- As routine final work after SAW, Attorney Thall presented long overdue revisions to bring the Authority Sewer Ordinance up to date. "Draft" revisions were handed out to the Board members for review. Thall also commented that he felt that The Authority should be more definitive in identifying our service area and general services offering in the management of effected municipalities WW systems and operations. This would include the creation and inclusion of a map of The Authority service area attached to the ordinances. The revisions will be presented for approval at the August 24th Board meeting.
- Maintenance Update- the June 2021- IAI reports were included in the packet for Board review. Speeter noted IAI has recently informed us of some staff changes in upper management. LaPierre mentioned he will be discussing the transition with our maintenance manager and report back to the Board in August. However, our maintenance staff has commented the transition will not interrupt our weekly maintenance routine.

Old Business-Inactive- n/a

Financial Review-

- General Operating Expenses/Check Register/Financial reports - General Operating Expenses in the amount of $28,321.40. The financial reports as of June 30, 2021, were presented for review and approval. Motioned by Smith, seconded by Speeter to approve the expenses, accept the check register, and financial reports as presented. **Motion carried; all Ayes.**

Any other Business: Speeter noted, Chapman is anticipating retirement in the fall/winter of this year. He noted, LaPierre has come forward offering to transition into a combined Administrator/Director position once she retires.

Closing Comments:

Meeting Adjourned- Motioned by Keller, seconded by Speeter to adjourn the meeting. **Motion carried; all Ayes.**

The next meeting (in-person) is tentatively scheduled for Tuesday, August 24th, 2021 at 9:30 a.m.

Submitted for approval on AUG 24 2021, 2021 Approved by Donald K. Ulsh

Don Ulsh, Secretary/Treasurer