

Pay your Sewer Usage Bill with a card or bank account at www.ACIPayOnline.com

## To make a **Payment by Internet**:

- 1. Go to <u>www.acipayonline.com</u>
- 2. Select Local Payments
- 3. Enter State (Michigan)
- 4. Enter Payment Entity (scroll down to South County Sewer & Water Authority)
- 5. Click "Make a Payment"
- 6. Following the steps, enter your Parcel No. located on your Invoice (12 digits do not include dashes, Example: 391500111222) Click "continue"
- 7. Next enter your payment details. This includes date, amount, and payment option (bank account or card) \$300 limit\*\* and \$4.95 transaction fee\* Click "Continue"
- 8. Enter Billing Details Click "continue"
- 9. Lastly confirm your payment; follow prompts to complete the transaction

## To make a **Payment by Phone**:

- 1. Dial 833-EZ-TO-PAY (833-398-6729)
- 2. Select Option 2
- 3. Enter Jurisdiction Code **7145**
- 4. Continue following the voice prompts to complete the transaction
  - You will need your Parcel No. and Invoice No.
  - \$4.95 transaction Fee\*
- 5. Keep Confirmation number for validation of transaction

## NOTE:

- ACI Payments, Inc. collects a \$4.95 service fee per transaction. \*
- ACI Payments, Inc. limits the payment amount to \$300 per transaction, if your payment is greater than \$300 you must make more than one transaction to apply the total amount. \*\*